

Application for Land Mobile communication in VHF, UHF, HF frequency for Handsets, Base station, and Repeater networks

Guidelines:

- This application form is to be used by individual/company/organization requesting an Apparatus license to operate Land mobile service communication in Bhutan.
 - The applicant is expected to have read the relevant provisions of the Bhutan Information, Communications and Media Act 2006, National Radio Rules 2011 and licensing terms and conditions before completing this application form.
 - All information fields on this form must be completed. Failure to complete the information will result in the delay in the processing of this application and even rejection of the application.
 - The detail of the application and spectrum utilization fees are given in the Table A in the last page.
 - The applicant(s) must submit:
 1. Clearance from the concerned if base station and repeater station to be installed.
 2. A copy of the technical specifications of the equipment to be used.
 3. A copy of Company license if the applicant is private company.
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A. Applicant Details:

Client Type (Select a category below and fill up client type **A1** for individual and client type **A2** for other)

- Individual Government/Department International Private company

B. Client type A1

1. Applicant name : _____
2. Citizenship ID/Passport number : _____
3. Phone/Mobile Number : _____ Fax Number _____
4. Email : _____
5. Postal Address : _____

C. Client type A2

1. Name of Organization/Company: _____
2. Postal Address: _____
3. Phone: _____ Fax: _____
4. Email: _____
5. Contact Person (Name) : _____
6. Designation : _____

D. Nature of Service (tick)

- VHF (Very High Frequency) Land mobile service
 HF (High Frequency) Land mobile service
 UHF (Ultra High Frequency) land mobile service

E. Network comprising of (Can tick more than one if the networks below will be in use)

Base station Repeater Portable/Hand held walkie-talkie

F. Station Information

1. Area of operation : _____
2. Station location (location of base station/repeater station) : _____
3. Communication range of operation (coverage radius in km) : _____
4. No. of base station: _____ No. of repeater station: _____ No. of portable handsets: _____

G. Details of equipment (for each type of base station, repeater and handsets to be used)

1. Equipment name : _____
2. Model : _____
3. Manufacturer : _____
4. Type of equipment (tick) : (transceiver transmitter receiver)
5. Frequency range of the equipment: _____ Preferred frequency : _____
6. No. of channels requested : _____ Tick (Simplex / duplex)
7. Maximum power output : _____

To be filled by the applicant

Date of Application:

Signature:

Name :

Seal :

For Official use only:

1. Date of application received: _____
2. Date of receipt of fees: _____ Amount Received (Nu): _____
3. Date of issue of license: _____
4. License Number issued: _____
5. Frequency assigned : _____

Terms and Conditions for Frequency/Apparatus License

A. General

1. This frequency/apparatus license is issued in accordance with the Bhutan Information, Communications and Media Act 2006, the National Radio Rules 2011 and the International Telecommunication Union-Radio Regulation and shall be governed by the above laws.
2. The licensee shall use only the frequency and operate in the area/location authorized in the license.
3. This license shall be valid only within the territorial limits of the Kingdom of Bhutan.
4. Unauthorized additional use of frequency will be dealt by and fined by the Authority.
5. The Authority shall suspend or revoke the license, in the circumstances and the manner specified under section 51 of the Act and the Section 2.9, Part III of the National Radio Rules 2011.

B. Requirements

6. The licensee shall ensure that no radio apparatus used or operated exceeds the specified maximum output powers and emission parameters without the prior written approval of the Authority.
7. Unless permitted, the licensee shall cease operation of all radio apparatus causing harmful interference until such time as the harmful interference has been eliminated.
8. The licensee shall produce the technical details of the usage of frequency(s) if required by the Authority.
9. The licensee shall cooperate with the inspection and monitoring team, during technical and monitoring inspection by the Authority.
10. The licensee shall register the transmitters with its specifications to the Authority soon after the commencement of radio equipments.
11. The licensee shall assure the safety of human and animal due to the Radio equipment.

C. Renewal and Penalty

12. The date of commencement of radio use shall be with effect from the issue of the license.
13. The license shall be renewed annually prior to the expiry of license, however, 30 days grace period from the expiry date will be provided.
14. Failing to renew the license within the end of grace period shall lead to penalty fine of Nu.50/day.
15. If the license is still not renewed within the 180 days from the end of grace period, the Authority will notify the licensee for cancellation of his/her license which will lead to cancellation of license and seizure of radiocommunication equipments.
16. The licensee shall notify to the Authority in written of its intention to cancel the license.

D. Compliance

17. The licensee shall not authorize the third person/organization to operate the radiocommunications apparatus under the frequency/apparatus license assigned.
18. Licensee must comply with all the directions from the Authority in relation to the use of the frequency/spectrum.
19. The license shall be non transferable and cannot be leased out to the third party.
20. The licensee shall indemnify the Authority during any of the equipment failure.
21. The licensee must comply with all the directions from the Authority in relation to the use of the apparatus/frequency/spectrum.

E. Declaration

I/We/Organization hereby affirms that;

- a) The application details are factual and correct.
- b) The terms and conditions of the license above are understood and shall abide by it.
- c) The provisions of relevant provisions of BICM Act 2006 and National Radio Rules are understood and shall abide by it.
- d) The licensee shall be dealt with appropriate actions, if in case of breach of license terms and conditions.

Signature:

**Affix legal
stamp and
sign**

Name:

Date:

Seal of the Designation:

Seal of the Office/Company:

Table A:

Information on Land mobile VHF (very High Frequency), UHF (Ultra High Frequency) and HF (High Frequency) Application and Spectrum utilization fees – (tick where appropriate)

Nature of Land mobile service	Application Fee (Nu)	Annual license Fee per frequency (Nu)	Total Fee (Nu)
Land mobile VHF communications	450	3750	4200
Land mobile UHF communications	450	3750	4200
Long range HF communications	450	6496	6946

For more information please contact Radiocommunication division, Bhutan InfoComm and Media Authority (BICMA)

Contact Details: Telephone: 02-321506

Email to: radiocom@bicma.gov.bt or bicma@bicma.gov.bt