

Application for Public Land Mobile Radio communication in VHF, UHF, HF frequency for Handsets, Base station, and Repeater networks

Guidelines:

- *This application form is to be used by an individual/company/organization requesting an Apparatus license to operate Public Land mobile service communication in Bhutan.*
 - *The applicant is expected to have read the relevant provisions of the Bhutan Information, Communications and Media Act 2018, National Radio Rules and Regulation (NRRR) 2021 and licensing terms and conditions before completing this application form.*
 - *All information fields on this form must be completed. Failure to complete the information will result in the delay in the processing of this application and even rejection of the application.*
 - *The details of the application and spectrum utilization fees are given in Table A in the last page.*
 - *The applicant(s) must submit:*
 1. *Trade License/Business License copy*
 2. *Location Clearance from the concerned offices if the base station and repeater station is to be installed.*
 3. *A copy of the technical specifications of the equipment to be used.*
 4. *Evidence of procurement of equipment (example supply order letter from the suppliers)*
 5. *Type Approval certificate issued by BICMA if the equipment is directly procured from outside the country.*
-

A. Applicant Details:

Client Type (Select a category below and fill up client type **A1** for individual and client type **A2** for other)

- Individual
- Government/Department
- International
- Private company

B. Client type A1

1. Applicant name : _____
2. Citizenship ID/Passport number : _____
3. Phone/Mobile Number : _____ Fax Number _____
4. Email : _____
5. Postal Address : _____

C. Client type A2

1. Name of Organization/Company: _____
2. Postal Address: _____
3. Phone: _____ Fax: _____
4. Email: _____
5. Contact Person (Name) : _____
6. Designation : _____

D. Nature of Service (tick)

- VHF (Very High Frequency) Land mobile service
- HF (High Frequency) Land mobile service
- UHF (Ultra High Frequency) land mobile service

E. Network comprising of (Can tick more than one if the networks below will be in use)

- Base station • Repeater • Portable/Handheld walkie-talkie

F. Station Information

1. Area of operation : _____
2. Station location (location of base station/repeater station) : _____
3. Communication range of operation (coverage radius in km) : _____
4. No. of base station: _____ No. of repeater station: _____ No. of portable handsets: _____

G. Details of equipment (for each type of base station, repeater and handsets to be used)

1. Equipment name : _____
 2. Model : _____
 3. Manufacturer : _____
 4. Type of equipment (tick) : (• transceiver • transmitter • receiver)
 5. Frequency range of the equipment: _____ Preferred frequency : _____
 6. No. of channels requested : _____ Tick (• Simplex / • Half duplex / • Full duplex)
 7. Maximum power output : _____
-

Declaration

I/We hereby declare that;

- a) The above details are correct and factual.
- b) Shall abide by the terms and conditions of license, provisions of Bhutan Information, Communications and Media Act 2018 and the National Radio Rules and Regulation 2021.
- c) Shall abide by the provisions of the International Telecommunication Radio regulations.

Signature:

Name :

Date :

Seal :

For Official use only:

1. Date of application received: _____
2. Date of receipt of fees: _____ Amount Received (Nu): _____
3. Date of issue of license: _____
4. License Number issued: _____
5. Frequency assigned : _____

Table A:

Information on Land mobile VHF (Very High Frequency), UHF (Ultra High Frequency) and HF (High Frequency) Application and Spectrum utilization fees – (tick where appropriate)

Nature of Land mobile service	Application Fee (Nu)	Annual license Fee per frequency (Nu)/Dzongkhag	If the area of operation is more than one Dzongkhag
Land mobile VHF communications	One to thirty mobile user equipment (UE)	3750	An incremental fee of twenty percent of the spectrum utilization fee (Nu. 0.20% of Nu. 3750.00) per frequency per Dzongkhag shall be charged for the remaining Dzongkhag.
Land mobile UHF communications	600 Thirty-one to seventy mobile UE 1200	3750	
Long range HF communications	More than seventy mobile UE 1200+ 600(for each additional of 50 UE)	The annual license fees will be calculated based on the formula in NRRR 2021	

For more information please contact Spectrum Management Division, Bhutan InfoComm and Media Authority (BICMA)

Contact Details: Telephone: 02-321506/321507/77190170

Email to: spectrum@bicma.bt or bicma@bicma.bt