



BHUTAN INFOCOMM AND MEDIA AUTHORITY
Royal Government of Bhutan



APPENDIX-A: Film permit application form

Completed applications with full details, synopsis of the project, trade license and ID card copy should be submitted at least seven (7) working days in advance of the proposed filming activity for proper review and consideration.

Ref No:

Date:

The Director
Bhutan InfoComm and Media Authority
Thimphu,
Bhutan

1. Type of Filming:

- Commercial Feature Film TV Series Student Film
- Music Video Documentary

Format: Still 16mm; 35mm; 70mm movie film Video Others

Budget: Nu.

2. Production Title:

3. Company:

Address:

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Phone: (Fixed).....(Mobile).....Email:

4. Name of Director:

5. Crew and Vehicles:

Total No. of Cast and Crew (attach their names and nationality):	
Total No. of Unit Vehicles:	Total No. of Crew vehicles:
Proposed Locations for Vehicle Parking:	

6. Filming Description:

Fx Gun Fire <input type="checkbox"/>	Fx Rain or Snow <input type="checkbox"/>	Car Stunt <input type="checkbox"/>	Fx Explosion <input type="checkbox"/>
Animals <input type="checkbox"/>	Tow Shot <input type="checkbox"/>	Loud Noise <input type="checkbox"/>	Helicopters/Aircraft <input type="checkbox"/>
Fx Fire <input type="checkbox"/>	Boats <input type="checkbox"/>	Road Control <input type="checkbox"/>	Public Notification <input type="checkbox"/>

General Description of scene(s) to be filmed including all special effects and stunts (attach additional sheet if needed, i.e. amount/type of explosives, animals, aircraft, etc.):

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7. Location Information:

Describe the site and how it will be used (attach additional sheet if needed):

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Location#1: _____ Film Dates: _____ Times _____

Location#2: _____ FilmDates: _____ Times: _____

Location#3: _____ FilmDates: _____ Times: _____

Location#4: _____ FilmDates: _____ Times: _____

Location#5: _____ FilmDates: _____ Times: _____

(NB: For some specific locations, permission has to be obtained from concerned authorities)

Project Questions: (Requires further clearance from relevant agencies if any answer is “YES”)

- | | No | Yes |
|--|--------------------------|--------------------------|
| a) Will the filming occur between 10.00 pm and 7:00 am? | <input type="checkbox"/> | <input type="checkbox"/> |
| b) Will the Traffic on any public or private road be delayed for more then 3 minutes? | <input type="checkbox"/> | <input type="checkbox"/> |
| c) Is a residence located within 2000 M of any gunfire, explosions, aircraft, helicopters or other activities that create exceed levels normal for the area? | <input type="checkbox"/> | <input type="checkbox"/> |
| d) Will the production create light and glare exceeding that which is normal for the area? | <input type="checkbox"/> | <input type="checkbox"/> |
| e) Will dust be generated that will likely impact surrounding properties? | <input type="checkbox"/> | <input type="checkbox"/> |
| f) Will any wild or domestic animal be used in the project? | <input type="checkbox"/> | <input type="checkbox"/> |
| g) Will any hazardous materials be brought onto the site or used during the filming? | <input type="checkbox"/> | <input type="checkbox"/> |

I/ We, hereby, certify and declare that the above information is correct to the best of my/ our knowledge, and if the filming permission is granted, I/ we shall abide by the Rules Governing Examination and Certification of Films and such other rules and the provisions of the Act.

I/ We undertake to make necessary modifications and changes and even redo the whole filming, if required by the Examiners.

I/ We also undertake not to include themes/contents which are against the “Filming Guidelines and Code of Practice”.

Further, I/We indemnify the Authority against any liability due to contravention of any rules, regulations and the laws of Bhutan by any member of the crew.

Name and Signature of the Applicant

Place:

Date: