



འབྲུག་བརྗོད་གྲྀལ་དང་བརྗོད་གྲྀལ་དབང་འཛིན།
དཔལ་ལྷན་འབྲུག་གཞུང་།

Bhutan InfoComm and Media Authority
Royal Government of Bhutan



Annex C: Form of application for an entertainments licence

Ref. No.

Date:

The Director
Bhutan InfoComm and Media Authority
Thimphu

A: Personal details

1. Name and Address of the applicant:

Name: _____

Address: _____

Phone No: (Fixed) _____: (Mobile) _____

Email: _____

2. In relation to the establishment for which an entertainments licence is sought, is the applicant [tick as appropriate]:

- a. the owner;
- b. the lessee;
- c. the manager;

d. any other person.

3. (a) If 'any other person', explain his connection with the establishment

.....
.....

(b) Give reasons why neither the owner nor the lessee nor the manager is able to make this application.....

.....

4. Name and address of the owner (if different from the applicant):

Name: _____

Address: _____

Phone No: (Fixed) _____ : (Mobile) _____

Email: _____

B. Details of the establishment

5. Name of the establishment:

6. Type of establishment (e.g. cinema hall, dance hall, etc. – give details):

.....

7. Full address (including email and web address) and telephone and facsimile numbers of the establishment:.....

.....

8. Name of the manager (if different from the applicant):

9. Timings of the establishment:

10. Days of the week when the establishment will be open:

C. Details of the entertainment

11. What is the kind/nature of entertainment sought to be provided in the establishment [give details]:

12. How many artistes/employees/players/entertainers are expected to be involved per show:.....

13. What are the timings during which the entertainment will be provided:.....

14. On how many – and which – days of the week will the entertainment be provided

15. Are there any periods during the year when the entertainment will not be provided [if so, give details]:

16. Who will constitute the main audience for the entertainment:.....

17. Will there be any age restrictions on the persons admitted to the establishment while the entertainment is on offer [if yes, give full details]:.....

18. Does the premises on which the entertainment be offered hold all the necessary permissions/sanctions from the local authority (e.g. city/town council) and other statutory authorities (e.g. fire authority) [if not, give details of any deficiencies in this regard]:

19. Will the entertainment be conducted indoors or outdoors [if outdoors, give full details]:

If yes, then adequate safety measures should be taken and approval sought from appropriate local authorities.

20. Will the entertainment involve the use of sound amplification [if so, give full details]:

If yes, then approval should be sought from appropriate local authorities.

21. Will the entertainment involve the use of any animals [if so, give full details]:

22. Will the entertainment involve the employment of foreign artistes, even on an occasional basis [if so, give full details, including the periods for which such artistes are likely to be employed]:.....
.....

Declaration and undertaking

I hereby declare that the statements made and information given above are true and complete to the best of my knowledge and belief. I undertake to inform the Bhutan InfoComm and Media Authority immediately if there occurs any change to the information given above between the signing of this declaration and the grant of an entertainments licence by the Authority.

I also undertake to abide by all the applicable laws, regulations and rules of Bhutan as well as all the requirements and conditions specified by the Authority in relation my license and indemnify the Authority and the ministry.

I am enclosing the following herewith [tick as appropriate]:

- a. a fee of Nu.....;
- b. a description of the entertainment/s in respect of which the licence is being sought;
- c. a floor plan/detailed map of the premises on which the entertainment/s will be conducted/performed.

Note: the Bhutan InfoComm and Media Authority reserves the right to call for other documents and to inspect the premises/establishment in which the entertainment/s for which a licence is sought will be conducted/performed.

Date **Signature of the applicant.....**



འབྲུག་བཅད་དོན་བརྒྱུད་འབྲེལ་དང་བཅད་བརྒྱུད་དབང་འཛིན།
དཔལ་ལྷན་འབྲུག་གཞུང་།



Bhutan InfoComm and Media Authority
Royal Government of Bhutan

Surety Bond

1. Name of the Applicant (Proprietor): _____

2. Name of the Entertainment establishment: _____

3. Name of the Surety (where applicable): _____

4. Address of the Applicant:

Phone No: (Fixed) _____ : (Mobile) _____

Fax: _____

5. Address of the Surety:

Phone No: (Fixed) _____ : (Mobile) _____

Fax: _____

By signing this form/bond, I/We hereby acknowledge that I/We will take all necessary steps to prevent crime and disorder, to ensure public safety, to prevent public nuisance and to protect children from harm while operating the proposed entertainment establishment. I/We undertake to ensure that Timings of the entertainment establishment is observed as well as the terms and conditions stated out in the entertainment license.

By signing this form/bond, I/We declare and undertake to be bound and to pay the full amount of penalties that would be legally imposed by the Authority or for the suspension and cancellation of the license for any violation made by me/us or my/our authorized

representative(s) of any provision of any applicable laws, rules and regulations and the terms and conditions for the time being in force.

By signing this form/bond, I/We declare that the above information is true and correct.

By signing this form/bond, I/We give my/our unqualified authorization to the Authority to execute this bond before any appropriate forum in case I/WE or my/our authorized representative(s) fail to pay the penalties imposed by the Authority for violation of any provision of any applicable laws, rules and regulations for the time being in force.

I/We hereby declare that the statements made and the information given above are true to the best of my/or knowledge and belief. I/We undertake to inform the Authority immediately if there occurs any change to the information given above after signing this surety.

Pls. Affix Legal Stamp

Proprietor Applicant's signature

Authorized signatory of the owner of the Entertainment establishment

Surety's signature i.

Pls. Affix Legal Stamp

Witness signature i.

Checklist for licensees operating places of entertainment

1. Location

Yes No NA

- | | | | |
|--|--------------------------|--------------------------|--------------------------|
| a. Is it located in town? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Is it located away from Dzongs, monasteries, schools, hospitals, Government offices, residential areas, etc.? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Is it located outdoors? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| d. Is it located indoors? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Is it located on the ground floor? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

2. Safety measures

Yes No NA

- | | | | |
|---|--------------------------|--------------------------|--------------------------|
| a. Emergency and safe exits | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Fire extinguishers | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Exhaust fans | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| d. First Aid Kit and medical help | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Metallic scanners | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Bouncers and security person | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| g. Smoke detectors | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| h. Is there a limit planned by the licensee to safely accommodate the number of customers in his/her establishment? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

3. Health and Hygiene

Yes No NA

- | | | | |
|---------------------------------|--------------------------|--------------------------|--------------------------|
| a. Gents restroom | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Ladies restroom | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Sound proof rooms | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| d. Proper sanitation facilities | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

4. Nature and Environment

Yes No NA

- a. Will animals be used?
- b. Will children be employed/used?
- c. Will there be proper handling, storage and disposal of
of waste materials?
- d. Will the premises be kept clean and tidy at all times?
- e. Will any device that emits or receives electromagnetic
radiation be used?
- f. Will there be proper containers for chemicals and toxic
substances if used?

5. Noise levels

Yes No NA

- a. Faint (0-30 decibels)
- b. Moderate (31-50 decibels)
- c. Very Loud (51-80 decibels)
- d. Extremely loud (81-110 decibels)
- e. Painful (111-150 decibels)

NOTE-

* “NA” means “Not Applicable”

** The above checklist shall be subject to change as and when required by the Authority.