



Bhutan InfoComm and Media Authority  
Royal Government of Bhutan  
Thimphu: Bhutan

Form of application for a publishing licence

Ref. No.

Date:

To  
The Director  
Bhutan InfoComm and Media Authority  
Thimphu

**A. Personal details**

1. Name of the applicant .....

2. Nationality .....

3. Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone No: (Fixed) \_\_\_\_\_ : (Mobile) \_\_\_\_\_

4. a. In relation to the book and/or newspaper for which you are seeking a publishing licence, are you the:

a. publisher; b. owner; c. owner and publisher [tick as appropriate]:

b. If not the owner, specify the details of the owner as under:

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone No: (Fixed) \_\_\_\_\_ : (Mobile) \_\_\_\_\_

5. a. Are you: a. an individual; b. a company; c. a firm; d. other [tick as appropriate]

b. If a company, firm or 'other', give full details, including names and addresses of directors/partners/beneficial owners: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

c. The name and residential address of the owner of publishing house: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone No: (Fixed) \_\_\_\_\_ : (Mobile) \_\_\_\_\_

Email: \_\_\_\_\_

d. Date of birth/ Date and number of incorporation of the owner, where applicable:

\_\_\_\_\_

e. Registered address of the publishing house:

\_\_\_\_\_

f. The name, address, title and date of birth of the responsible director, where applicable:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

g. The name of the printing press which prints publications for the publishing house if it does not possess its own printing press:

\_\_\_\_\_

h. If the publishing house is a share-holding company, the names with the name and address of each board member, consultative bodies, and the capital of the company [A copy of the articles of association of the company and of its constitution shall also be deposited]:

\_\_\_\_\_

\_\_\_\_\_

## **B. Details of the book and/or newspaper to be published**

6. Name of the proposed book and/or newspaper

\_\_\_\_\_

7. Address from where it will be published: \_\_\_\_\_

\_\_\_\_\_

8. Address from where it will be printed: \_\_\_\_\_

\_\_\_\_\_

Internet-Web address ( where applicable): \_\_\_\_\_

9. Language in which it will be published: \_\_\_\_\_

10. Periodicity of publication, where applicable: \_\_\_\_\_

11. Approximate number of pages per issue: \_\_\_\_\_

12. Name, address (including email and web address) and telephone and facsimile numbers and nationality of the Editor-in-Chief: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

13. Approximate number of employees likely to be employed:

- (a) Journalists \_\_\_\_\_;
- (b) Others: \_\_\_\_\_
14. a. Will the book and/or newspaper have any tie-ups (editorial or financial) with any other newspaper (including any foreign newspaper): Yes/No
- b. If 'yes', give details: \_\_\_\_\_  
\_\_\_\_\_
15. What percentage of the book and/or newspaper will be devoted to advertising: \_\_\_\_\_  
\_\_\_\_\_
16. How many copies of the book and/or newspaper will be printed for each issue: \_\_\_\_\_  
\_\_\_\_\_

### **Declaration and undertaking**

I hereby declare that the statements made and the information given above are true to the best of my knowledge and belief. I undertake to inform the Bhutan InfoComm and Media Authority immediately if there occurs any change to the information given above between the signing of this declaration and the grant of the publishing licence.

I also undertake to abide by all the applicable laws, regulations and rules of Bhutan as well as all the requirements and conditions specified by the Authority in relation to my publishing license.

I am enclosing the following [tick as appropriate]:

- a. a fee of Nu. 3,000/5,000/10,000 by Demand Draft No. .... Dt. ... on Bank of Bhutan/**Cash**;
- b. a copy of the detailed business plan for the book and/or newspaper to be published;
- c. a copy/ies of the dummy edition of the book and/or newspaper to be published.
- d. Enclosed letter of clearance with regard to the relevant subject-matter from the concerned agency.

**Signature of the applicant**