

GUIDELINE
ON
PLACES OF ENTERTAINMENT 2010:
Licensing Procedures, Technical Standards, Management
&
Monitoring

A reference for Entertainment Licensing Committees and Licensees



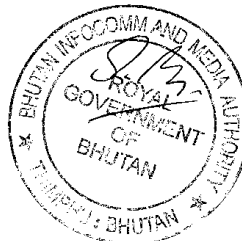
1 What is the purpose of these converged guidelines?

This converged guideline is a ready reference/use of Dzongkhag/Thromde Entertainment Licensing Committees (ELC) and prospective Entertainment Licensees (Licensees) to create a safe and hospitable entertainment place in the country. The guideline is hosted on BICMA Website www.bicma.gov.bt so that the information on entertainment places is easily accessible to all the Bhutanese. This guideline provides:

- a) What is a place of entertainment? How can it be established? P-2
- b) What are the entertainment places licensed by BICMA? P-2
- c) What is the legal basis for the establishment of ELC? Explain the function of ELC, appointment of members to the Committee, composition, functions, term of appointment, resignation/removal, and function of the ELC. P-2
- d) How can one apply for an entertainment license? Describe the process of filing an application including regulations and rules that you need to read and understand. P-3
- e) Who determines the need for an entertainment place? P-4
- f) On what basis can an application to establish a place of entertainment be rejected? How is the decision conveyed? P-4
- g) Who evaluates the proposal to set up entertainment place? Besides the technical standard requirements, what are some of the basic criteria to evaluate a proposal to setup entertainment place? P-5
- h) Who assesses the technical standard requirement of a place of entertainment after the applicant confirms readiness to operate the place? What documents need to be completed and signed before a license is issued by BICMA? P-5
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- n) What is the responsibility of a licensee holding an entertainment license? P-7
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- p) Who imposes administrative actions and penalties against a licensee violating the laws, regulations, licensing terms and conditions and other undertakings? Which agency is the appellate body to receive and hear appeals? P-7
- q) Who can I contact for assistance? P-7
- r) What is needed in the place of entertainment building? P-[8-25]

Separate documents attached to this guideline are:

- A Formats- Application form, Letter of reference, Appointment of Inspection Team, Terms and conditions to be complied by all the Licensees, Undertaking and Surety Bond. P-[26-32]
- B Technical Standard Checklist. P-[33-41]
- C Investigation Report Form. P-42
- D License/Permit Fee Structure. P-43



2 *What is a Place of Entertainment? How can a place of entertainment established?*

A Place of Entertainment is a comfortable and safe venue for profit where both guests and residents of a particular place can be entertained within the remit of laws, rules and regulations. It is a place that promotes social interaction and a sense of community.

A place of entertainment can only be established and operated with an entertainment license issued by the Bhutan InfoComm and Media Authority (BICMA). Subject to licensing terms and conditions and prevailing laws and rules, an Entertainment place may apply to the Ministry of Economic Affairs (MoEA) for a separate Bar License.

3 *What are the entertainment places licensed by BICMA?*

- a) Movie Hall
- b) Dance Hall
- c) Discotheque
- d) Music Hall
- e) Gaming parlour
- f) Pubic House**
- g) Hospitality Lounge**
- h) Video/Computer gaming arcade
- i) Circus**
- j) Magic Show**
- k) Fete**
- l) Concert
- m) Fair**
- n) Carnival**
- o) Wrestling bout**
- p) Sporting event**
- q) Bingo Hall**

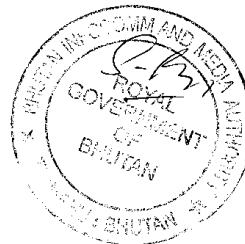
*** These places of entertainment are not included in the list for issue of license*

4 *What is the legal basis for the establishment of ELC? Explain the function of ELC, appointment of members to the Committee, composition, functions, term of appointment, resignation/removal, and function of the ELC.*

- a) An Entertainment Licensing Committee may be established in each Dzongkhag or Thromde as per section 2.1.2 of the Regulations on Places of Entertainment 2009 with the responsibility to determine the need for an entertainment place and to review applications, inspect and recommend proposed places of entertainment to BICMA for issuance of license.



- b) An ELC shall comprise of not less than 5 and not more than seven members including the Chairperson.
- c) The ELC shall be chaired by Dzongdags or Executive Secretary of Thromde (for large towns) except in Thimphu. The Director, BICMA shall chair the Thimphu ELC.
- d) Members of the ELC shall be appointed by Chairperson for a term not less than 3 years and not more than 5 years.
- e) A member may resign at any time by notice in writing addressed to the Chairperson. The resignation shall effect from the date of acceptance of the notice or from such other dates as may be agreed between the member in question and the Chairperson.
- f) A member shall be removed by the Chairperson if he has:
- ◆ Been adjudged insolvent
 - ◆ Become physically and mentally incapable of acting as a member
 - ◆ Been convicted of any offense that involves moral turpitude
 - ◆ Acquired such financial or other interest as is likely to affect prejudicially one's function as a member
 - ◆ So abused his position as to render his continuance in the Committee prejudicial to the public interest
- g) Where a vacancy arises whether by reason of death, resignation or removal of a member, it shall be filled immediately by the Chairperson in writing.
- h) All decisions of the Committee shall be based on consensus. The quorum shall be 50% of the members present.
- i) One of the members shall be appointed as the Member Secretary to the ELC by the Chairperson.
- j) The Member Secretary shall maintain all records and decisions of the ELC.
- 5 *How can one apply for an entertainment license? Describe the process of filing an application including regulations and rules that you need to read and understand.*
- a) Go to the BICMA website www.bicma.gov.bt and down load the following documents:



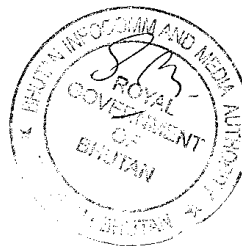
- Go to *Publications* and download/print a copy of *Regulations on Places of Entertainment 2009* and *Guidelines on Places of Entertainment 2010*. Read these two documents until you are familiar with all the important provisions of the respective regulations and rules.
 - Next, go to *General Form* and download or directly complete the *Application Form for Entertainment License/Permit*.
 - Also from the *General Form* download and print a copy of the *Letter of Reference*. Get it completed by your referee, an eminent local citizen of the locality where you propose to start a place of entertainment. Alternatively, if your Referee has access to internet, you may request the Referee to complete the Reference letter and send it to Entertainment Licensing Committee directly.
- b) Submit the completed and signed *Application Form* to the City Corporation or Dzongkhag Engineering Cell to obtain the *Location Clearance* approved.
- c) Submit the *completed Application Form, Letter of Reference* and a copy of *Citizenship ID Card* addressed to the Chairperson, ELC of Dzongkhag or Thromde or BICMA as appropriate.

6 *Who determines the need for an entertainment place?*

- a) Dzongkhag/Thromde ELC determines the need for an entertainment place *EITHER* when they receive an application from an entrepreneur to establish an entertainment place in a locality *OR* when the Committee on its own assessment identifies the need for a place of entertainment in the locality.
- b) If the ELC on its own assessment identifies the need for a place of entertainment in their locality, then a notification may be served at least through one newspaper to invite proposals from prospective entrepreneurs on such terms and conditions as outlined by the Committee.
- c) If the ELC receives an application to establish an entertainment place, the Committee shall review the application to assess the credibility of the applicant and potential impact of the proposed place of entertainment on the residents of the locality. Based on the outcome of this assessment, the Committee may either grant a letter of approval in principle to set up the place of entertainment or reject the application. The letter of approval in principle may be used by the applicant to seek necessary clearances or seek financial loans to further develop the entertainment place so that all preconditions are met.

7 *On what basis can an application to establish a place of entertainment be rejected? How is the decision conveyed?*

Among other things, non-compliance with technical requirements, potential for anti-social behaviour, disturbance or nuisance shall be the basis for rejecting an application for an entertainment license. The decision to reject the application shall be communicated giving specific reasons.



8 Who evaluates the proposal to set up entertainment place? Besides the technical standard requirements, what are some of the basic criteria to evaluate a proposal to setup entertainment place?

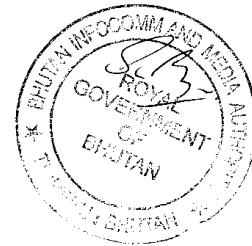
The “Dzongkhag/Thromde ELC chaired by the Dzongdags/Executive Secretary respectively evaluates proposals to set up places of entertainment. While assessing the proposal to set up entertainment place, the ELC shall ensure that the applicant fully understands the entertainment regulations and is committed to developing and maintaining an Entertainment Place that:

- a) Serve the purpose of the surrounding community
- b) Promotes social interactions
- c) Is safe, welcoming, and accommodating for all users
- d) Has design and features that are visually interesting and Bhutanese
- e) Promotes community involvement
- f) Has a unique or special character.

9 Who assesses the technical standard requirement of a place of entertainment after the applicant confirms readiness to operate the place? What documents need to be completed and signed before a license is issued by BICMA?

- a) ELC may on its own or depute a team of officials to inspect the proposed place of entertainment if it meets all the technical standards requirements.
- b) After the inspection of entertainment place, the inspection team submits a technical report-cum-recommendation to the ELC in the prescribed **Technical standard Check list form**.
- c) ELC reviews the technical inspection report along with the project profile of the application if any and either rejects or endorses with or without preconditions.
- d) If rejected, written reason will be provided to the applicant.
- e) If endorsed with preconditions, a second inspection shall be required to ensure that the applicant has met all the preconditions.
- f) If the proposal is endorsed without preconditions, ELC shall accord the approval on the **Application Form** of the applicant and endorse a copy each to the applicant and BICMA.
- g) Upon receipt of the approval, the applicant completes the **Undertaking and Surety Bond**, signs it with legal stamp and submits two copies to the ELC along with license fee in the form of cheque payable to BICMA.
- h) The Chairperson of the ELC and the applicant licensee shall also sign on the **Terms and Conditions for Operating Place of Entertainment** and endorse a copy each to the Applicant and BICMA for record.
- i) BICMA issues an entertainment license to the applicant on the same day the license fee is received.

10 How is an application for license renewal assessed and approved?



An application for license renewal shall be assessed and recommended by the ELC to the BICMA based on the history of previous nuisance complaints proved against the premises, particularly where statutory notices have been served on the current licensees; history of the applicant in controlling anti-social behaviour and preventing nuisance, and payment of full license renewal fees.

11 What is the relevance of the "Location Clearance" approval section in the Application Form? who accords the approval?

The "Location Clearance" approval in the **Application Form** is a mandatory requirement for all applicants to obtain. This clearance will among other things specify that the proposed place of entertainment is located within the core business area away from Dzong, Hospital, School etc. with adequate parking space, and that the building proposed is structurally sound.

The Location Clearance is approved by the Executive Secretary of Thromde/Head of Dzongkhag Engineering Cell.

12 Can the location of the place of entertainment be changed to another location?

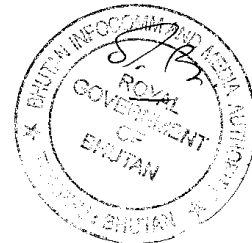
No, the location of a place of entertainment is as per the license issued based on a particular location and structure. Therefore, a licensee may be allowed to change the location by the ELC only based on a new application for establishment of a new place of entertainment.

13 Is it necessary to obtain a license/permit for setting up tent or temporary structures for entertainment?

If the licensed entertainment places are not able to meet the demand of the public entertainment providers, respective Dzongkhags/Thromde Entertainment Review Committees may issue time bound permits for use of specific facilities to host the following entertainments in specific identified venues:

- | | | |
|------------------------------|---|---|
| Live Music/Concert | - | permit may be issued for setting up tent or stage meeting safety standards specified by an engineer. |
| Screening of Bhutanese films | - | permit may be issued for semi-permanent structures only |
| Video/gaming arcades | - | permit may be issued for tent/semi-permanent structure meeting safety standards specified by an engineer. |

(If demand for such permits is high, ELCs may offer such permits through an open bid)



14 Who will issue entertainment permit and collect entertainment fees?

Entertainment permit will be issued by BICMA for national programmes (more than one Dzongkhag) and also collect the entertainment fees.

Entertainments permit for a particular Dzongkhag/Thromde will be issued by the concerned ELC and collect/retain the entertainment permit fees.

15 What is the responsibility of a licensee holding an entertainment license?

The primary responsibilities of a licensee are described in the licensing objectives of the "Regulations on Places of Entertainment 2009" which among other things include compliance with the licensing terms and conditions and undertaking and surety bonds.

16 Who is responsible for monitoring the places of entertainment?

While enforcement will primarily be the function of Police, monitoring activities shall be carried out by BICMA on its own or jointly with other agencies in Thimphu; and by the ELC in the other nineteen Dzongkhags and Thromdes.

17 Who imposes administrative actions and penalties against a licensee violating the laws, regulations, licensing terms and conditions and other undertakings? Which agency is the appellate body to receive and hear appeals?

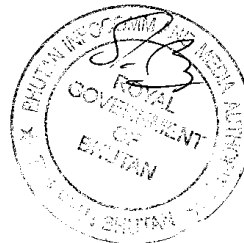
The ELC of each Dzongkhags and Thromdes can impose administrative actions and penalties such as issuing of warning letter, imposition of fines and suspension. BICMA will be the authority to cancel an existing license as per provision of the Regulations on Places of Entertainment and such other undertakings, terms and conditions agreed to by the licensees on the recommendation of the Dzongkhag/Thromdes. Any appeal against the decision of BICMA may be submitted to the Bhutan Infocomm and Media Appellate Tribunal as per provision of the BICM Act 2006.

18 Who can I contact for assistance?

Contact Dzongdags of your Dzongkhag. In case of Thimphu and Phuntsholing contact the Office of BICMA and the Executive Secretary of City Corporations respectively.

One may also contact Head of Media Division in the Bhutan InfoComm and Media Authority.

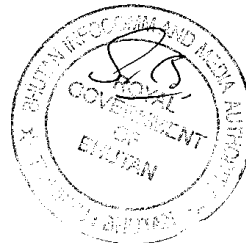
19 What is needed in the place of entertainment building?



For ready reference, we have provided specific technical standards for all entertainment places:

- a) Discotheque
- b) Drayang
- c) Movie Hall
- d) Karaoke
- e) Music Hall
- f) Video/computer gaming arcades
- g) Bowling Alleys
- h) Snooker
- i) Concerts (indoor)
- j) Outdoor entertainment

GUIDELINE FOR PLACES OF ENTERTAINMENT



Technical standards for Discotheque

1. Location

- 1.1 It should be located away from Dzongs, Monasteries, Schools, Hospitals, Government offices and predominantly residential areas.
- 1.2 The building or structure proposed for new discotheque shall be issued location clearance by a competent authority.
- 1.3 The building proposed for new discotheque shall have enough parking space.
- 1.4 The proposed structure shall meet the standards set in the development control regulation (DCR).
- 1.5 A discotheque shall not be located in areas designated as emergency use such as buffer or refuge floor.
- 1.6 Ticketing counter shall be at the entrance of a discotheque.
- 1.7 A signboard outside the discotheque shall display the name of the discotheque and other such notifications.

2. Entry/Exit door

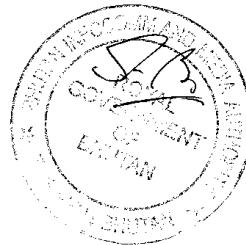
There shall be separate and standard entry and exit doors with illuminated signs.

3. Restrooms

There shall be separate restrooms for female and male with continuous water supply during the discotheque business hours.

4. Lighting

- 4.1 All lighting equipments and the wiring shall be as per the safety standards specified in the Specifications of Works (Electrical) by the Standard & Quality Control Authority.
- 4.2 No cables or wiring shall be done to obstruct any exits, doorways or entries.



5. Ventilation

The Discotheque shall have adequate air ventilation with appropriate exhaust fans.

6. Sound proofing

6.1 The Discotheque shall be made sound proof and the level of sound shall be maintained not to disturb the neighboring establishments.

6.2 No sound equipments or amplifiers shall be located outside the Discotheque.

7. Music Room

7.1 The music room shall be located at appropriate distance from the dance floor and the DJs room shall be in the music room with secured entrance.

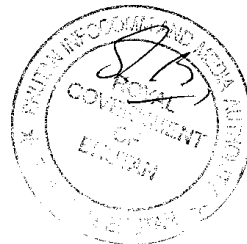
7.2 The sound equipment shall be secured high and away from the audience.

8. Bar

The bar shall be located at an appropriate distance.

9. Fire Extinguisher

The place must have adequate serviceable fire extinguishers. The number of fire extinguisher requirement will be based on the size of the discotheque and the amount of inflammable materials in use.



Technical Standards for Drayang

1. Location

- 1.1 It should be located away from Dzongs, Monasteries, Schools, Hospitals, Government offices and residential areas.
- 1.2 The building or structure proposed for new Drayang shall be issued location clearance certificate by a competent authority.
- 1.3 The building or structure proposed for the establishment of a new Drayang shall be structurally sound which is to be certified by a competent authority.
- 1.8 The building proposed for new Drayang shall have enough parking space.
- 1.4 The proposed structure shall meet the standards set in the development control regulation (DCR).
- 1.5 A Drayang shall not be located in areas designated as emergency use such as buffer or refuge floor.
- 1.6 A signboard outside the Drayang shall display the name of the Drayang and other such notifications.

2. Stage & Bar

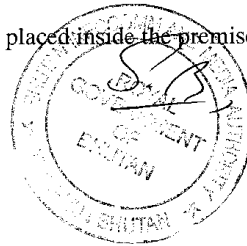
The Drayang shall have a safe stage for live music and performance with a separate space for bar at a reasonable distance from the stage.

3. Lighting and Wiring

- 3.1 All lighting equipments and the wiring shall be as per the safety standards specified in the Specifications of Works (Electrical) by the Standard & Quality Control Authority.
- 3.2 No cables or wiring shall be done to obstruct any exits, doorways or entries.
- 3.3 The premises should have enough light both inside and outside the premise.

4. Safety Measures

- 5.1 There should be enough air ventilation with adequate exhaust fans.
- 5.2 There should be fire-extinguishers appropriately placed inside the premises.



5. Health & Hygiene

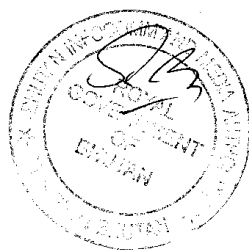
There shall be separate restrooms for both ladies and gents with illuminated signs and continuous water supply during the business hours.

6. Sound proofing

6.1 The Drayang shall be made sound proof and the level of sound shall be maintained so as not to disturb the neighboring establishments.

6.2 No sound equipments or amplifiers shall be located outside the Drayang.

W. BELINE FOR PLACES (C) LETTER A (1/1/2017)



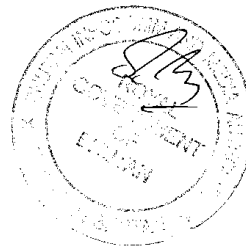
Technical Standards for Movie Hall

1. Location

- 1.1 It should be located away from Dzongs, Monasteries, Schools, Hospitals, Government offices and residential areas.
- 1.2 The building or structure proposed for the establishment of a movie shall be structurally sound which is to be certified by a competent authority.
- 1.3 The building proposed for the movie hall shall have enough parking space.
- 1.4 The proposed structure shall meet the standards set in the development control regulation (DCR).
- 1.5 There shall be a dedicated entry passage. The entrance to a cinema or to the cinema foyer may be provided through the circulation area of the parking or in the case of cinema halls with shopping arcades or other business activities, it shall be from the circulation area of the shopping arcades.
- 1.6 Audience access shall be via the front foyer.
- 1.7 Entrance must provide for wheelchair passage.

2. Exit Routes

- 2.1 There shall be a dedicated exit from the main hall of the Cinema, which shall be clear from any blockades or obstruction at any given time, notwithstanding whether films or any other form of entertainment are being exhibited.
- 2.2 The exits shall lead to the parking of the Cinema Hall or to an open air place, to be safe in case of emergency.
- 2.3 The exits shall be clearly visible with the routes to the exits clearly marked with signs.
- 2.4 In case of multiplexes or more than one cinema hall in a particular building, the shared exits should have adequate widths and sizes.
- 2.5 Exit routes should be appropriately designed to facilitate passage of all persons including those who are disabled and who are on wheelchair.



3. Width of Exit Routes

- 3.1 The width of each exit route in a building housing one cinema hall shall be not less than 3 meters.
- 3.2 Where a cinema hall shares the exit routes with any part of the adjoining non-domestic accommodations at the same storey of the building, the total numbers of exits shall not be less than two with a width of 3 meters each. In case of more than one cinema the exits shall be not less than four.

4. Gangways and Seats

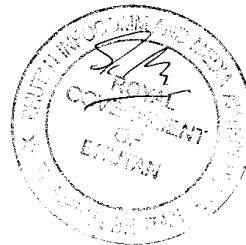
- 4.1 As Cinema is for a closely seated audience and a place of entertainment, careful consideration is needed to ensure acceptable seating arrangements.
- 4.2 A copy of the seating plan must be kept readily available at the premises with the manager of the cinema at all times and should be made available whenever any inspecting officers requires to see it. This will demonstrate that the safety objective is being met.
- 4.3 The seating space of each seat or chair is required to be not less than 3 feet in height and 2 feet sideways with a back rest and cushioned with arm rest.
- 4.4 The rows of seating flanking the front, back and any cross gangways, and any seats immediately adjacent to an exit, must be secured in position by floor screws or floor bars.
- 4.5 The distance between the front row of seats and the back row of seats shall be not less than 1.5 feet from each row, for easy access to their seats.
- 4.6 All gangways leading to seats and to the exit should be outlined with light reflector to prevent customers from tripping.

5. Stage

- 5.1 A minimum of two entry and exits from the stage shall be provided, and shall be so arranged and maintained so as to afford easy means of escape from the stage area, free from obstruction including scenery or props or people.

6. Stage Lighting and Wiring

- 6.1 All connection of the musical instruments shall be well arranged in order to prevent any accidents or tripping.



- 6.2 Dimmers shall not be placed in a confined particular space which may become over-heated. Dimmers or lamps shall not be in contact with or close to any inflammable objects or materials.
- 6.3 No cables or wiring shall be done to obstruct any exits, doorways or entries.

7. Sound

- 7.1 The cinema hall shall be made sound proof but shall have comprehensive sound facilities for the screening of movies.
- 7.2 The sound equipments shall be secured high and away from the audience.

8. Projection Room

- 8.1 There shall be a separate projection room where all projectors and the associated equipment shall be placed and which is separate from the main hall and seating area of the cinema.
- 8.2 A projection room suite, if not provided with natural ventilation, must be mechanically ventilated to the open air by an independent system.
- 8.3 The projection apparatus and equipments must be safe and suitable for use and standardized by the Authority/Entertainment Licensing Committee.

9. Communications

Security personnel and the management shall be provided with mobile communication devices or trunked communication system for effective day to day management.

10. Restrooms

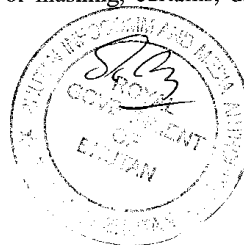
- 10.1 There shall be separate restrooms with continuous running water supply for males and females clearly stated with a signboard.

11. Fire Safety

The cinema hall should be provided with fire service installations such as fire hydrant, water tank or sprinkler to the satisfaction of the Authority/ELC and the Fire Department of the Royal Bhutan Police.

12. Cinema Screen

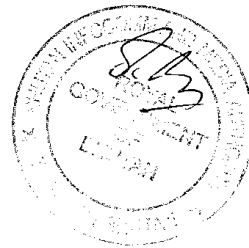
The picture screen, and any temporary proscenium or masking, curtains, draperies, or decorations, must be non-flammable.



13. Ticketing Counter

The ticketing counter of the cinema shall be suitably located with conducive working conditions with separate counters for male and female.

GUIDELINE FOR PLACES OF ENTERTAINMENT



Technical standards for Karaoke

1. Location

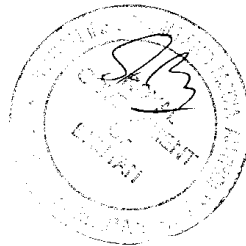
- 1.1 It should be located away from Dzongs, Monasteries, Schools, Hospitals, Government offices and residential areas.
- 1.2 The building or structure proposed for the establishment of a karaoke shall be structurally sound which is to be certified by a competent authority.
- 1.3 The building proposed for Karaoke shall have enough parking space.
- 1.4 The proposed structure shall meet the standards set in the development control regulation (DCR).
- 1.5 A signboard outside the karaoke shall display the name of the karaoke and other such notifications.
- 1.6 There shall be a dedicated, suitable and safe means of access to the premises.

2. Stage and Safety

- 2.1 A safe stage for live music or performance shall be established.
- 2.2 All lighting equipments and the wiring shall meet safety standards.
- 2.3 No cables or wiring shall be done to obstruct any exits, doorways or entries.
- 2.4 All exit routes shall be kept clear and unlocked during the business hours when customers are on the premises.
- 2.5 There must be adequate serviceable fire extinguishers.

3. Health and Hygiene

- 3.1 The premises should be sound-proof.
- 3.2 Separate restroom for ladies and gents with continuous running water supply.



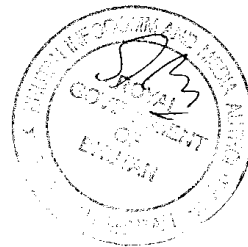
Technical standards for Music/Concert Hall

1. Location

- 1.1 It should be located away from Dzongs, Monasteries, Schools, Hospitals, Government offices and residential areas.
- 1.2 The building or structure proposed for the establishment of Music/Concert hall shall be structurally sound which is to be certified by a competent authority.
- 1.3 The building proposed for the Music/Concert hall shall have enough parking space.
- 1.4 The proposed structure shall meet the standards set in the development control regulation (DCR).
- 1.5 There shall be a dedicated entry passage. The entrance to a music/concert or to the music/concert foyer may be provided through the circulation area of the parking or in the case of music/concert halls with shopping arcades or other business activities, it shall be from the circulation area of the shopping arcades.
- 1.6 Audience access shall be via the front foyer.
- 1.7 Entrance must provide for wheelchair passage.

2. Exit Routes

- 2.1 There shall be a dedicated exit from the music/concert hall, which shall be clear from any blockades or obstruction at any given time, notwithstanding whether films or any other form of entertainment are being exhibited.
- 2.2 The exits shall lead to the parking of the music/concert or to an open air place, to be safe in case of emergency.
- 2.3 The exits shall be clearly visible with the routes to the exits clearly marked with signs.
- 2.4 Exit routes should be appropriately designed to facilitate passage of all persons including those who are disabled and who are on wheelchair.



3. Width of Exit Routes

- 3.1 The width of each exit route in a building housing one cinema hall shall be not less than 3 meters.
- 3.2 Where a music/concert hall shares the exit routes with any part of the adjoining non-domestic accommodations at the same storey of the building, the total numbers of exits shall not be less than two with a width of 3 meters each. In case of more than one music/concert halls, the exits shall be not less than four.

4. Stage

- 4.1 A minimum of two entry and exits from the stage shall be provided, and shall be so arranged and maintained so as to afford easy means of escape from the stage area, free from obstruction including scenery or props or people.

5. Stage Lighting and Wiring

- 5.1 All connection of the musical instruments shall be well arranged in order to prevent any accidents or tripping.
- 5.2 Dimmers shall not be placed in a confined particular space which may become over-heated. Dimmers or lamps shall not be in contact with or close to any inflammable objects or materials.
- 5.3 No cables or wiring shall be done to obstruct any exits, doorways or entries.

6. Sound

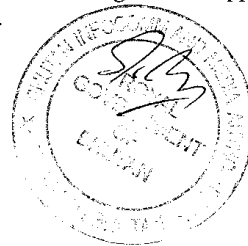
- 6.1 The music/concert hall shall be made sound proof but shall have comprehensive sound facilities for the screening of movies.
- 6.2 The sound equipments shall be secured high and away from the audience.

7. Communications

- 7.1 Security personnel and the management shall be provided with mobile communication devices or trunked communication system for effective day to day management.

8. Restrooms

- 8.1 There shall be separate restrooms with continuous running water supply for males and females clearly stated with a signboard.



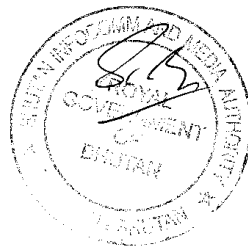
9. Fire Safety

9.1 The music/concert hall should be provided with fire service installations such as fire hydrant, water tank or sprinkler to the satisfaction of the Authority/ELC and the Fire Department of the Royal Bhutan Police.

10. Ticketing Counter

11.1 The ticketing counter of the music/concert hall shall be suitably located with conducive working conditions with separate counters for male and female.

GUIDELINE FOR PLACES OF ENTERTAINMENT



Technical standards for video/computer gaming arcades

1. Location

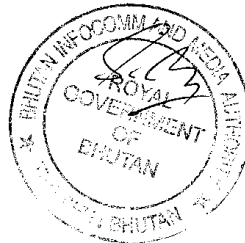
- 1.1 It should be located away from Dzongs, Monasteries, Schools, Hospitals, Government offices and residential areas.
- 1.2 The building or structure proposed for new video/computer gaming arcades shall be suitable for such establishment.
- 1.3 A signboard outside the video/computer gaming arcades shall display the name of the video/computer gaming arcades and other such notifications.

2. General Requirements

- 2.1 The premises should be sound proof (if required in the public interest)
- 2.2 Electric mains shall be fitted far above the reach of the players. Permanent wiring between the mains intake and distribution boards, and gaming machines connections should be protected by conduits or trucking to prevent any damages or accidents.
- 2.3 There shall be appropriate exhaust fans.
- 2.4 There must be appropriate serviceable fire extinguishers
- 2.5 Adequate restrooms with continuous water supply.

3. Hardware Requirements

- 3.1 The management shall ensure that electrical and mechanical parts and design principals does not subject a player to any physical hazards.
- 3.2 A surge protector must be installed for all power fed to the device to protect the players from any shock.
- 3.3 All gaming machines shall be fixed securely on the floor of the gaming arcade.
- 3.4 There shall not be any glare-effect of the computer on the eyes of the players.
- 3.5 The gaming machine shall be designed so that power and data cables in and out of the gaming machine can be routed to make it inaccessible to both the general public and the players.



ANNEX – G

Technical Standards for gaming parlour (Bowling Alleys)

1. Location

- 1.1 It should be located away from Dzongs, Monasteries, Schools, Hospitals, Government offices and residential areas.
- 1.2 A signboard outside the bowling alleys shall display the name of the bowling alleys and other such notifications.
- 1.3 The building or structure proposed for the establishment of a bowling alleys shall be structurally sound which is to be certified by a competent authority.
- 1.4 The building proposed for bowling alleys shall have enough parking space.
- 1.5 The proposed structure shall meet the standards set in the development control regulation (DCR).
- 1.6 There shall be a dedicated, suitable and safe means of access to the premises.

2. Emergency Exits

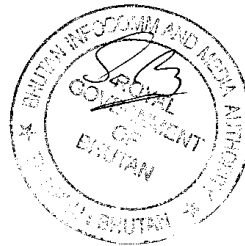
- 2.1 Exits must lead to open areas which allow dispersal away from the premises.
- 2.2 The emergency exit doors shall not be shut or fixed.

3. Safety Measures

- 3.1 The hall shall be appropriately ventilated with exhaust fans.
- 3.2 There should be appropriate serviceable fire-extinguishers placed inside the premises.
- 3.3 Lighting of the premises should be bright both within and outside.

4. Health & Hygiene

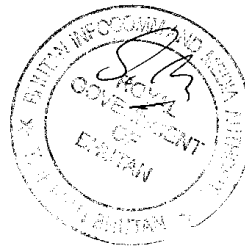
- 4.1 There shall be separate restrooms for both ladies and gents.



5. Seating and standing

- 5.1 The seating arrangements shall be as per the nature of the requirement of the sporting event organized.
- 5.2 No space for standing shall be provided at exit or entrance areas, or at such places that may block or interrupt the view of the audience.
- 5.3 The arrangement of seating and standing shall be taken to minimize any risks to spectators, participants or staff.
- 5.4 The management or organizers shall take reasonable steps to minimize any risk to spectators, participants or staff during the course of the entertainment.

GUIDELINE FOR PLACES



Technical Standards for gaming parlour (Snooker)

1. Location

- 1.1 It should be located away from Dzongs, Monasteries, Schools, Hospitals, Government offices and residential areas.
- 1.2 A signboard outside the snooker shall display the name of the establishment and other such notifications.
- 1.3 The proposed structure shall meet the standards set in the development control regulation (DCR).
- 1.4 There shall be a dedicated, suitable and safe means of access to the premises and shall be suitable for all persons.

2. Safety Measures

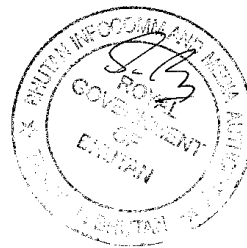
- 2.1 The hall shall be appropriately ventilated with exhaust fans.
- 2.2 There shall be appropriate serviceable fire-extinguishers placed inside the premises.
- 2.3 Lighting of the premises should be bright both within and outside.

3. Health & Hygiene

- 3.1 There shall be appropriate restrooms.

4. Seating

- 4.1 There shall be adequate seating arrangements for the customers.
- 4.2 The arrangement of seating and standing shall be taken to minimize any risks to spectators, participants or staff.



Technical standards outdoor entertainment

1. Location

It should be located away from Dzongs, Monasteries, Hospitals, Government offices and residential areas.

2. Temporary Structures

2.1 The temporary structures shall meet the safety standards.

2.2 The temporary structures for stalls shall have at least one exit-way.

3. Power Supply

3.1 Permission shall be sought from the Bhutan Power Corporation for any power supply and technically qualified persons shall be engaged for the power connection.

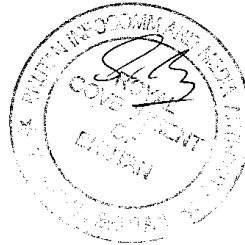
3.2 All lighting equipments and the wiring shall meet safety standards.

4. Information Center

There shall be an information center for the public announcements, lost and found information and public safety.

5. Security

There shall be adequate security personnel to guard the entertainment premises.



Application Form for Entertainments License/Permit

Ref. No.

Date:

**The Chairman
Entertainment License Committee
Dzongkhag/Dungkhag/Municipal Corporation**

.....

A: Personal details

Particulars of the applicant:

Name:Citizenship I.D.....

Fathers' name:.....Citizenship I.D.....

Mothers' name:.....Citizenship I.D.....

Village:Geog:Dzongkhag:

Phone No: (Fixed): (Mobile: Email:

Present Address:.....

B. Details of the establishment

1. Name of the entertainment proposed:

.....

2. Type of entertainment (List entertainment activities)

.....

3. Who will manage the entertainment place? (Name of manager & attach a CV)

.....

4. How many staff do you expect to employ? (This can be an estimate)

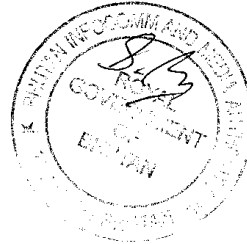
.....

5. Place & Location of the establishment:

.....

C. Declaration and undertaking

I hereby declare and undertake that:



1. Information given above is true and complete. In the event, if any changes occur on the information provided, I undertake to inform the committee immediately.
2. I understand the provision of the BICM Act 2006, the Entertainment Regulations-2009, Guideline on Places of Entertainment, Licensing Procedures, Technical Standards, Management & Monitoring 2010.
3. In support of my application, I am submitting herewith the following attested copies of the documents:
 - a. Recommendation from local authorities/permanent local citizen.
 - b. Citizenship Identity Card copy
 - b) A proposal to develop and maintaining an Entertainment Place that serves the purpose of the local community; promotes social interactions; creates a safe and welcoming place; has design and features that are visually interesting and Bhutanese; promotes community involvement; and has a unique or special character.
4. I understand that the ELC may grant me a provisional approval letter if my proposal is approved in principle and provide me with a final recommendation letter for grant of license from BICMA after I meet all the requirements as per rules.

Date Signature

For official use by the Dzongkhag/Municipal/City Corporation

Location Clearance:

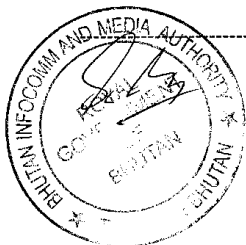
Approved/Not Approved

Seal & Signature of the Dzongkhag/Municipal/City Corporation

Decision of the Entertainment Licensing Committee

Application is _____ by the Entertainment Licensing Committee on dd/mm/yyyy
(Approved/Not approved)

Chairperson
Entertainment Licensing Committee



LETTER OF REFERENCE

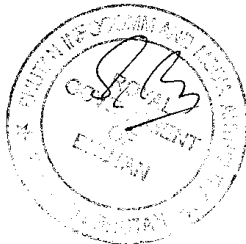
I,(Name, Designation),

Permanent Resident of write this letter of reference to introduce and certify that:

1. The applicant Mr. /Mrs. of(Present Address) is known to me personally for the past years. I understand that he is applying for License/permit,
2. He /She is a resident of village:.....Geog:..... Dzongkhag:..... bearing citizenship No., Thram No., House No. possesses good moral character and has no adverse record in town/community till date.
3. He/she is very enterprising *(Please expand on this statement if you agree)*
4. He/she has good standing/support from the town/community *(expand on this statement if you agree)*
5. This proposal submitted by Mr./Mrs. will benefit our township/community *(expand on this statement if you agree)*
6. Any other remarks/comments:
.....
.....

(Signature)
Date:

(Seal)
Permanent Address:
Telephone/mobile number:



Ref:

Date:

To,

.....
.....
.....

Sub: Inspection of Establishment and verification of standards

Dear.....

The Committee has reviewed your proposal to establish
Noting that the proposed place of entertainment is in the overall interest of
....., the Committee is hereby deputing the following officials to
inspect the establishment to ensure that the proposal meets all the requirements and
standards specified in rules and guidelines;

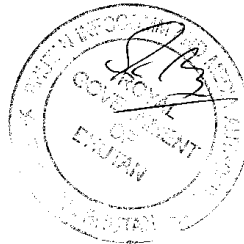
- 1.
- 2.
- 3.
- 4.
- 5.

A copy of the requirement and standards is attached herewith for your reference.

Yours sincerely,

Sd/-

(Chairperson)
Entertainment Licensing Committee



TERMS AND CONDITIONS FOR OPERATING PLACE OF ENTERTAINMENT

1. Basis

- 1.1 The terms and conditions for operating the entertainment place is as per the 'Regulation on Places of Entertainment 2009' issued by the Ministry of Information and Communications in line with clause 122 and 123 of the Bhutan Information, Communications and Media Act 2006.
- 1.2 The focus of the terms is on the licensed premises and the activities of those premises having direct and indirect impact on members of the public living, working or engaged in normal activities in the area.

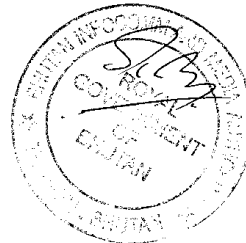
The Licensee agrees:

2 General

- 2.1 To obtain prior written approval from the licensing authority/Dzongkhag/Thromde before making any major structural changes.
- 2.2 Not to change the location of the place of entertainment as the license awarded to me is valid for a particular location.
- 2.3 To seek prior written approval of the licensing authority to transfer license to a second person upon payment of license transfer fees.
- 2.4 Not to lease the license under any circumstances as this will lead to immediate revocation/cancellation of the license.

3. Prevent Crime and Disorder

- 3.1 To ensure that the following offences are not committed within the premises of the place of entertainment to prevent crime and disorder:
 - a. Any attempt to commit a crime
 - b. Aiding and abetting a crime
 - c. Assault, Battery and reckless endangerment
 - d. Sexual harassment
 - e. Theft, robbery and extortion
 - f. Money laundering and smuggling
 - g. Prostitution and other lewd and lascivious conduct
 - h. Sale or use of tobacco or other health hazard substances
 - i. Gambling or betting
 - j. Black marketing
 - k. Rioting
- 3.2 To ensure that "timings" are observed as stipulated in the entertainment license.



4. Ensure Public safety

- 4.1 To deploy bouncers or security persons in uniform at the premise at all times wherever required, mandatory for Drayang and discotheque establishments.
- 4.2 To ensure the licensed premise is free of pollution of any kind- be it noise, air, water, land, unlawful advertisements, etc.
- 4.3 To keep the licensed premise clean at all times.

5. Prevent Public nuisance

- 5.1. To ensure that the licensed premise does not create excessive noise and disturbance.
- 5.2 To prevent overcrowding of the licensed entertainment premises at all times.

6. Protect Children from Harm

- 6.1 Not to admit persons below the age of 18 years into the licensed premise where alcohol is sold and consumed. A signboard to this effect should be prominently displayed at the entrance.
- 6.2. Not to admit students wearing school uniforms into the licensed premise.

7. Miscellaneous

- 7.1. To maintain proper records and documents related to information of one's employees including part-time and freelance employees.

8. Penalties

In the event a licensee violates any of the above terms and conditions and the violation(s) is/are established with evidences, the licensing authorities including the Entertainment Licensing Committees (ELCs) of each Dzongkhags, Thromdes and BICMA shall impose following penalties upon a violating licensee if the said violation is not criminal in nature:

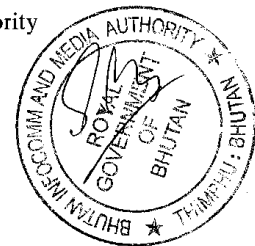
- 8.1 Issue a written warning letter for the first violation.
- 8.2 Impose a penalty fine of Ngultrum ten thousand for the second violation.
- 8.3 Suspend a license for a period of one month followed by automatic cancellation if the licensee does not abide by the terms and conditions stipulated in the suspension order for the third violation.

As the above terms and conditions are not exhaustive, the licensee understand that the licensing authority reserves the right to amend the terms and conditions by way of addition, variation or repeal as and when required.

Name of the establishment:
Signature of the Licensee, Date:

Append
legal
stamp

Seal/Signature of Issuing Authority



Undertaking and Surety Bond

Name of the Applicant (Proprietor):..... CID No.....
Name of the Entertainment Place:.....
Place and Location of the establishment.....
Address of the Applicant:
Village:..... Gewog: Dzongkhag:.....
Present address:.....
Phone No. (fixed):..... (Mobile):..... Fax:.....
Name of the surety:..... CID No.:.....
Address of the Surety:
Village:..... Gewog: Dzongkhag:.....
Present address:.....
Phone No. (fixed):..... (Mobile):..... Fax:.....

By signing this form/bond, I/we hereby declare and undertake that:

1. Information given above is true and complete. In the event, if any change occurs on the information provided, I/we undertake to inform the committee immediately.
2. I/We understand the provision of the BICM Act 2006, the Entertainment Regulations-2009, Guideline on Places of Entertainment, Licensing Procedures. Technical Standards, Management & Monitoring 2010 and rules published by BICMA.
3. As a licensee, I hereby undertake to abide by the above laws, regulations and licensing terms and conditions. I also understand that I am liable for penalties/fine or other appropriate actions if I violate or breach applicable laws, regulations, rules, guidelines and licensing terms and conditions.

Pls. Affix Legal Stamp

**Applicant's signature/
Authorized signatory of the owner of the Entertainment establishment**

I hereby undertake to take all responsibility to pay fines on behalf of the applicant should he/she fails to abide by this undertaking.

Surety's signature

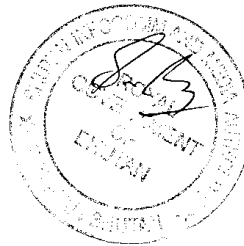
Pls. Affix Legal Stamp

Witness signature

Name:

Village:.....Gewog.....Dzongkhag.....CID No.....

Date:



Discotheque Technical standard Check list

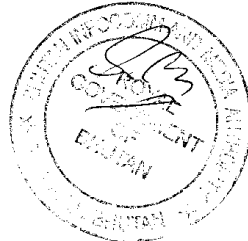
		Meets the standard?	
		Yes	No
1.	Distance from Cultural, institutions, residential areas	<input type="checkbox"/>	<input type="checkbox"/>
2.	Appropriateness of the structure of the premise	<input type="checkbox"/>	<input type="checkbox"/>
3.	Located in the basement/ground floor	<input type="checkbox"/>	<input type="checkbox"/>
4.	Provision for emergency exit	<input type="checkbox"/>	<input type="checkbox"/>
5.	Ticketing counter at the entrance	<input type="checkbox"/>	<input type="checkbox"/>
6.	Signboard/license display provision	<input type="checkbox"/>	<input type="checkbox"/>
7.	Separate entry/exit with standard illumination	<input type="checkbox"/>	<input type="checkbox"/>
8.	Separate restroom for male and female	<input type="checkbox"/>	<input type="checkbox"/>
9.	All lighting meets the safety standards	<input type="checkbox"/>	<input type="checkbox"/>
10.	Adequate ventilation	<input type="checkbox"/>	<input type="checkbox"/>
11.	The premise meets the sound proof standard	<input type="checkbox"/>	<input type="checkbox"/>
12.	Music/DJ room is suitably located	<input type="checkbox"/>	<input type="checkbox"/>
13.	Bar is suitably located	<input type="checkbox"/>	<input type="checkbox"/>
14.	Adequate number of Fire extinguisher(s)	<input type="checkbox"/>	<input type="checkbox"/>
15.	Availability of Parking space	<input type="checkbox"/>	<input type="checkbox"/>

Comment of the Head of Inspection Team

1. Recommended as the establishment meets the technical standards.
2. Not recommended as the establishment does not meet the technical standards.

Inspection Team (Name/Designation, Signature, Date)

1., Signature: Date:
2., Signature: Date:
3., Signature: Date:
4., Signature: Date:
5., Signature: Date:



Drayang Technical standard Check list

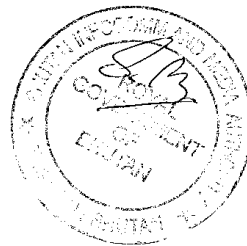
		Meets the standard?	
		Yes	No
1.	Distance from Cultural, institutions, residences	<input type="checkbox"/>	<input type="checkbox"/>
2.	Appropriateness of the structure of the premise	<input type="checkbox"/>	<input type="checkbox"/>
3.	Located in the basement/ground floor	<input type="checkbox"/>	<input type="checkbox"/>
4.	Provision for emergency exit	<input type="checkbox"/>	<input type="checkbox"/>
5.	Signboard/license display provision	<input type="checkbox"/>	<input type="checkbox"/>
6.	Stage is safe	<input type="checkbox"/>	<input type="checkbox"/>
7.	Separate restroom for male and female	<input type="checkbox"/>	<input type="checkbox"/>
8.	All lighting meets the safety standards	<input type="checkbox"/>	<input type="checkbox"/>
9.	Adequate ventilation	<input type="checkbox"/>	<input type="checkbox"/>
10.	The premise meets the sound proof standard	<input type="checkbox"/>	<input type="checkbox"/>
11.	Bar is suitably located	<input type="checkbox"/>	<input type="checkbox"/>
12.	Fire extinguisher(s)	<input type="checkbox"/>	<input type="checkbox"/>
13.	Availability of Parking space	<input type="checkbox"/>	<input type="checkbox"/>

Comment of the Head of Inspection Team

1. Recommended as the establishment meets the technical standards.
2. Not recommended as the establishment does not meet the technical standards.

Inspection Team (Name/Designation, Signature, Date)

1., Signature: Date:
2., Signature: Date:
3., Signature: Date:
4., Signature: Date:
5., Signature: Date:



Movie Hall Technical standard Check list

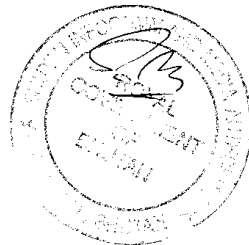
		Meets the standard?	
		Yes	No
1.	Distance from Cultural, institutional, residential areas	<input type="checkbox"/>	<input type="checkbox"/>
2.	Structure designed for movie hall	<input type="checkbox"/>	<input type="checkbox"/>
3.	Provision for emergency exit	<input type="checkbox"/>	<input type="checkbox"/>
4.	Separate Ticketing counter	<input type="checkbox"/>	<input type="checkbox"/>
5.	Signboard/license display provision	<input type="checkbox"/>	<input type="checkbox"/>
6.	Separate entry/exit with standard illumination	<input type="checkbox"/>	<input type="checkbox"/>
7.	Separate restroom for male and female	<input type="checkbox"/>	<input type="checkbox"/>
8.	All lighting meets the safety standards	<input type="checkbox"/>	<input type="checkbox"/>
9.	Adequate ventilation	<input type="checkbox"/>	<input type="checkbox"/>
10.	The premises meet the sound proof standard	<input type="checkbox"/>	<input type="checkbox"/>
11.	Fire extinguisher(s)	<input type="checkbox"/>	<input type="checkbox"/>
12.	Seating arrangements meets standard	<input type="checkbox"/>	<input type="checkbox"/>
13.	Light reflectors leading to the seats and exit	<input type="checkbox"/>	<input type="checkbox"/>
14.	Permanent movie screen	<input type="checkbox"/>	<input type="checkbox"/>
15.	Separate projector room	<input type="checkbox"/>	<input type="checkbox"/>
16.	Communication facilities	<input type="checkbox"/>	<input type="checkbox"/>
17.	Lobby area and snack counters	<input type="checkbox"/>	<input type="checkbox"/>
18.	Availability of Parking space	<input type="checkbox"/>	<input type="checkbox"/>

Comment of the Head of Inspection Team

1. Recommended as the establishment meets the technical standards.
2. Not recommended as the establishment does not meet the technical standards.

Inspection Team (Name/Designation, Signature, Date)

1. Signature: Date:
2. Signature: Date:
3. Signature: Date:
4. Signature: Date:
5. Signature: Date:



Karaoke Technical standard Check list

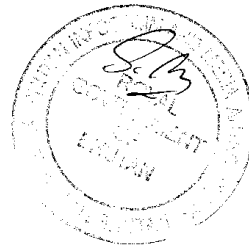
		Meets the standard?	
		Yes	No
1.	Distance from Cultural, institutions, residence	<input type="checkbox"/>	<input type="checkbox"/>
2.	Appropriateness of the structure of the premise	<input type="checkbox"/>	<input type="checkbox"/>
3.	Provision for emergency exit	<input type="checkbox"/>	<input type="checkbox"/>
4.	Signboard/license display provision	<input type="checkbox"/>	<input type="checkbox"/>
5.	Separate restroom for male and female	<input type="checkbox"/>	<input type="checkbox"/>
6.	All lighting meets the safety standards	<input type="checkbox"/>	<input type="checkbox"/>
7.	Adequate ventilation	<input type="checkbox"/>	<input type="checkbox"/>
8.	The premises meet the sound proof standard	<input type="checkbox"/>	<input type="checkbox"/>
9.	Bar is suitably located (preferably outside the hall)	<input type="checkbox"/>	<input type="checkbox"/>
10.	Adequate number of fire extinguisher(s)	<input type="checkbox"/>	<input type="checkbox"/>
11.	Availability of Parking space	<input type="checkbox"/>	<input type="checkbox"/>

Comment of the Head of Inspection Team

1. Recommended as the establishment meets the technical standards.
2. Not recommended as the establishment does not meet the technical standards.

Inspection Team (Name/Designation, Signature, Date)

1., Signature: Date:
2., Signature: Date:
3., Signature: Date:
4., Signature: Date:
5., Signature: Date:



Music/Concert Hall Technical standard Check list

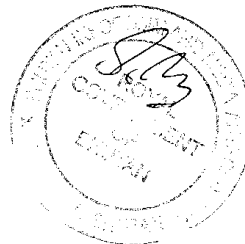
	Meets the standard?	
	Yes	No
1. Distance from Cultural, institutional, residential areas	<input type="checkbox"/>	<input type="checkbox"/>
2. Structure designed for music/concert hall	<input type="checkbox"/>	<input type="checkbox"/>
3. Provision for emergency exit	<input type="checkbox"/>	<input type="checkbox"/>
4. Separate Ticketing counter	<input type="checkbox"/>	<input type="checkbox"/>
5. Signboard/license display provision	<input type="checkbox"/>	<input type="checkbox"/>
6. Separate entry/exit with standard illumination	<input type="checkbox"/>	<input type="checkbox"/>
7. Separate restroom for male and female	<input type="checkbox"/>	<input type="checkbox"/>
8. All lighting meets the safety standards	<input type="checkbox"/>	<input type="checkbox"/>
9. Adequate ventilation	<input type="checkbox"/>	<input type="checkbox"/>
10. The premises meet the sound proof standard	<input type="checkbox"/>	<input type="checkbox"/>
11. Adequate number of Fire extinguisher(s)	<input type="checkbox"/>	<input type="checkbox"/>
12. Light reflectors leading to the seats and exit	<input type="checkbox"/>	<input type="checkbox"/>
13. Communication facilities	<input type="checkbox"/>	<input type="checkbox"/>
14. Lobby area and snack counters	<input type="checkbox"/>	<input type="checkbox"/>
15. Availability of Parking space	<input type="checkbox"/>	<input type="checkbox"/>

Comment of the Head of Inspection Team

1. Recommended as the establishment meets the technical standards.
2. Not recommended as the establishment does not meet the technical standards.

Inspection Team (Name/Designation, Signature, Date)

1. _____, Signature: Date:
2. _____, Signature: Date:
3. _____, Signature: Date:
4. _____, Signature: Date:
5. _____, Signature: Date:



Video/Computer Gaming Arcades Technical standard Check list

Meets the standard?

	Yes	No
1. Distance from Cultural, institutions, residences	<input type="checkbox"/>	<input type="checkbox"/>
2. Appropriateness of the structure of the premise	<input type="checkbox"/>	<input type="checkbox"/>
3. Signboard/license display provision	<input type="checkbox"/>	<input type="checkbox"/>
4. Provision of restroom	<input type="checkbox"/>	<input type="checkbox"/>
5. All lighting meets the safety standards	<input type="checkbox"/>	<input type="checkbox"/>
6. Adequate ventilation	<input type="checkbox"/>	<input type="checkbox"/>
7. Sound proof standard (if required in the public interest)	<input type="checkbox"/>	<input type="checkbox"/>
8. Number of serviceable fire extinguisher(s)	<input type="checkbox"/>	<input type="checkbox"/>
9. Availability of Parking space	<input type="checkbox"/>	<input type="checkbox"/>

Comment of the Head of Inspection Team

1. Recommended as the establishment meets the technical standards.
2. Not recommended as the establishment does not meet the technical standards.

Inspection Team (Name/Designation, Signature, Date)

1. Signature: Date:
2. Signature: Date:
3. Signature: Date:
4. Signature: Date:
5. Signature: Date:



Gaming Parlour (Bowling Alleys) Technical standard Check list

Meets the standard?

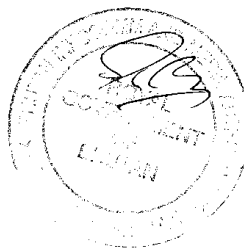
	Yes	No
1. Distance from Cultural, institutions, residences	<input type="checkbox"/>	<input type="checkbox"/>
2. Appropriateness of the structure of the premise	<input type="checkbox"/>	<input type="checkbox"/>
3. Provision for emergency exit (Bowling only)	<input type="checkbox"/>	<input type="checkbox"/>
4. Signboard/license display provision	<input type="checkbox"/>	<input type="checkbox"/>
5. Provision of restrooms	<input type="checkbox"/>	<input type="checkbox"/>
6. All lighting meets the safety standards	<input type="checkbox"/>	<input type="checkbox"/>
7. Adequate ventilation	<input type="checkbox"/>	<input type="checkbox"/>
8. Adequate number of fire extinguisher(s)	<input type="checkbox"/>	<input type="checkbox"/>
9. Appropriate seating arrangements for spectators	<input type="checkbox"/>	<input type="checkbox"/>
10. Availability of Parking space	<input type="checkbox"/>	<input type="checkbox"/>

Comment of the Head of Inspection Team

1. Recommended as the establishment meets the technical standards.
2. Not recommended as the establishment does not meet the technical standards.

Inspection Team (Name/Designation, Signature, Date)

1., Signature: Date:
2., Signature: Date:
3., Signature: Date:
4., Signature: Date:
5., Signature: Date:



Gaming Parlour (Snooker) Technical standard Check list

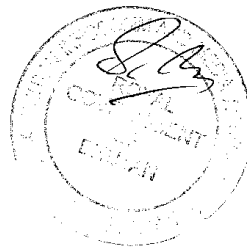
		Meets the standard?	
		Yes	No
1.	Distance from Cultural, institutions, residences	<input type="checkbox"/>	<input type="checkbox"/>
2.	Appropriateness of the structure of the premise	<input type="checkbox"/>	<input type="checkbox"/>
3.	Signboard/license display provision	<input type="checkbox"/>	<input type="checkbox"/>
4.	Provision of restrooms	<input type="checkbox"/>	<input type="checkbox"/>
5.	All lighting meets the safety standards	<input type="checkbox"/>	<input type="checkbox"/>
6.	Adequate ventilation	<input type="checkbox"/>	<input type="checkbox"/>
7.	Adequate number of fire extinguisher(s)	<input type="checkbox"/>	<input type="checkbox"/>
8.	Appropriate seating arrangements for customers/spectators	<input type="checkbox"/>	<input type="checkbox"/>
9.	Availability of Parking space	<input type="checkbox"/>	<input type="checkbox"/>

Comment of the Head of Inspection Team

3. Recommended as the establishment meets the technical standards.
4. Not recommended as the establishment does not meet the technical standards.

Inspection Team (Name/Designation, Signature, Date)

1., Signature: Date:
2., Signature: Date:
3., Signature: Date:
4., Signature: Date:
5., Signature: Date:



Outdoor entertainment

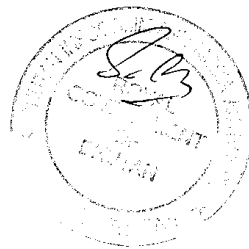
No standard specified as this will be executed through a permit system as reviewed by the Entertainment Licensing Committee. However, the ELC should ensure the following aspect of outdoor entertainment.

11. That it is located away from Dzongs, Monasteries, Hospitals, Government offices and residential areas.
12. Temporary Structures meet the basic safety standards.
- 4 To ensure safe power supply as per technical requirements specified by the Bhutan Power Corporation and to ensure that all wiring and lighting equipments meets the quality standards
13. If required to establish an information center for the public announcements, lost and found information and public safety.
14. An employment requirement of adequate security personnel to guard the entertainment premise.

Comment of the Entertainment Licensing Committee

1. Approved.
2. Not approved: (Reasons)

Chairperson
Entertainment Licensing Committee



INSPECTION FORM FOR THE PLACES OF ENTERTAINMENT

Name of the Licensee: _____

Address: _____

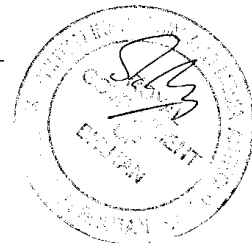
VIOLATIONS	YES	NO	N/A
1. LICENSES/ PERMITS NOT DISPLAYED			
2. INSUFFICIENT LIGHTING			
3. POSTING OF ILLEGAL SIGN OR ADVERTISEMENT			
4. SALE AND/OR CONSUMPTION OF ALCOHOL BY MINORS			
5. MINORS EMPLOYED			
6. MINORS ADMITTED			
7. BUSINESS TIMING NOT OBSERVED			
8. NO Bouncers/SECURITY PERSONS			
9. PLACE IS OVERCROWDED			
10. PLACE IS NOT SOUND PROOF			
11. IMMORAL/INDECENT ACTIVITIES			
12. EXHAUST & FIRE EXTINGUISHERS ARE NOT FUNCTIONAL			
13. EMPLOYEES NOT OBSERVING BHUTANESE DRESS CODE			
14. PLACE IS NOT CLEAN			
15. NOISE LEVEL NOT MAINTAINED			
16. ANY OTHERS			

REMARKS/COMMENTS:

Signature of person in charge of establishment _____

Date _____ Time _____

Signature of the Investigating Officer _____



License/Permit Fees Structure for Places of Entertainment

Sl.No.	Particulars	Annual Fees in Nu.	License Transfer Fee (50% of the initial license fee) in Nu.
1.	Discotheque	25,000	12,500
2.	Drayang	25,000	12,500
3.	Movie halls	10,000	5,000
4.	Karaoke	5,000	2,500
5.	Gaming Arcade including: Snooker/ Video/Computer parlour, Bowling Alleys	5,000	2,500
7.	Cultural performing Troupe	5,000	2,500
8.	Entertainment Permit Duration of the permit is time bound		
	i. Talent hunt (National)	5,000	-
	ii. Concert	2,000	-
	iii. Fashion show	2,000	-
	v. Performance of Drama	-	-

