

Application Form for Import or Use of Satellite Phones/Broadband Global Area Network (BGAN) Satellite Terminals

Guidelines:

- *This application form is to be used by an individual/company/organization requesting a permit for the use/import of Satellite Phones/BGAN Terminals in Bhutan.*
 - *The applicant is expected to have read the relevant provisions of the Bhutan Information, Communications and Media Act 2018, National Radio Rules and Regulation (NRRR) 2021 and Guidelines for the Satellite Phones 2018 before completing this application form. The documents available at www.bicma.gov.bt*
 - *The approval for use of Satellite and BGAN will be applicable only for the purpose of usage during disaster and safety communications in non-network areas only. The approval shall not be for sale purpose.*
 - *Section A is necessary to be filled up, whereas either Section B or Section C or both can be filled up if necessary (depending upon the nature of application service).*
 - *All relevant information fields in this form must be completed. Failure to complete the information will result in the delay in the processing of this application and even rejection of the application.*
 - *The applicant(s) must submit:*
 - *A copy of the technical specifications (technical brochure) of the equipment to be used.*
 - *A filled Technical Clearance form (available from www.bicma.gov.bt) if the equipment has not been imported to the country yet.*
 - *Business/Company License of the Organization.*
 - *Forwarding Letter from the Company (On behalf of foreigner, it should be travel agent/any other inviting organization)*
 - *Undertaking to re-export the equipment after applied duration.*
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A. Applicant Details

Details of the user (Who will be utilizing the Satellite Phone):		
Name of an applicant :	Designation:	Nationality:
CID/Passport No:	Date of issue:	Date of expiry:
Applicant's Mobile No :	Telephone No: Fax No:	Email ID:
Details of the Company/Organization (Who is applying for the user applicant):		
Name of the Organisation:		
Address:		

Name of the contact person:		Designation:	
Mobile No:	Telephone No: Fax No:	Email ID:	
Purpose of use :			

B. Satellite Phone Details:

Details of Satellite Phone :	Type: Model Number: SIM number: IMEI number:
Frequency range and Power :	Tx: Rx: EIRP:
Intended Period of Utilization in Bhutan:	From: _____ To: _____
Name of the Satellite Phone Service Provider with address and contact details:	Satellite Service Provider: Address: Contact Details:
<i>Permit fees: Nu. 2500/- per device/year</i>	

C. BGAN Terminal Details:

Details of BGAN Terminal:	Type: Model Number: SIM number: IMEI number:
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Frequency range:	Tx: Rx: EIRP:
Intended Period of Utilization in Bhutan:	From: _____ To: _____
Name of the BGAN Satellite service providers with address and contact details:	BGAN Satellite Service Provider: Address: Contact Details:
<i>Permit fees: Nu. 2500/- per device/year</i>	

Name:

Signature of the Applicant:

Date of Application:

Seal of the Organization:

Letter of undertaking

I/We (Name of the Head of the Organization) of
.....(Name of the Organization) do hereby declare and
undertake;

1. That all information provided in the application is true and correct to the best of my knowledge and that the satellite phone and BGAN terminal shall be utilized as per the guidelines provided by the Authority.
2. To inform and update the Authority on any change in the type of satellite phone as well as other information as and when required by the Authority.
3. To inform the Authority in writing when the satellite terminals are re-exported back after the approved duration.

Name:

Seal of Head of the Organization

Signature:

Date: