

Application for Radio communication service except Broadcasting and Land mobile service

Guidelines:

- This application form is to be used by an individual/company/organization requesting an Apparatus license to operate Radio communication service other than Broadcasting and Land mobile communication service.
 - The applicant is expected to have read the relevant provisions of the Bhutan Information, Communications and Media Act 2018, National Radio Rules and Regulations (NRRR) 2021 and licensing terms and conditions before completing this application form.
 - All information fields on this form must be completed. Failure to complete the information will result in the delay in the processing of this application and even rejection of the application.
 - The applicant(s) must submit:
 1. Trade License/Business License if the applicant is company
 2. Location Clearance from the concerned offices for the installation of Radio communication station.
 3. A copy of the technical specifications of the radio equipment to be used.
 - The details of the application and spectrum utilization fees are given in Table A in the last page of this form.
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A. Applicant Details:

Client Type (Select a category below and fill up client type A1 for individual and client type A2 for other)

- Individual
- Government/Department
- International
- Private company

B. Client type A1

1. Applicant name : _____
2. Citizenship ID card number : _____
3. Mobile Number : _____ Fax Number : _____
4. Email : _____
5. Address : _____

C. Client type A2

1. Name of Organization/Company: _____
2. Postal Address: _____

3. Phone: _____ Fax: _____
4. Email: _____
5. Contact Person (Name) : _____
6. Designation : _____

D. Station Information

1. Type of Apparatus license (select from Table A column 1): _____
2. Category of Radio service (select from column 2): _____
3. Area of operation : _____
4. Station location (location of transmitter/receiver) : _____
5. Frequency/Band of frequency proposed/preferred : _____

E. Details of equipment

1. Equipment name : _____
2. Model : _____
3. Manufacturer : _____
4. Type of equipment (tick) : (• transceiver • transmitter • receiver)
5. Frequency range : _____
6. Maximum power output : _____

For Official use only:

1. Date of application received: _____
2. Date of receipt of fees: _____ Amount Received (Nu): _____
3. Date of issue of license: _____
4. License Number issued: _____
5. Frequency assigned : _____

Terms and conditions for frequency/Apparatus License

A. General

1. This frequency/apparatus license is issued in accordance with the Bhutan information Communication and Media Act 2018, the National Radio Rules 2021 and the international Telecommunication Union-Radio Regulation and shall be governed by the above laws.
2. The License shall use only the frequency and operate in the area/location authorized in the license.
3. This license shall be valid only within the territorial limits of the kingdom of Bhutan.
4. Unauthorized additional use of frequency will be dealt and fined by the Authority.

B. Requirements

6. The License shall ensure that no radio apparatus used or operated exceeds the specified maximum output powers and emission parameters without the prior written approval of the Authority.
7. Unless permitted, the license shall cease operation of all radio apparatus causing harmful interference until such time as the harmful interference has been eliminated.
8. The license shall produce the technical details of the usage of the frequency(s) if required by the Authority.
9. The license shall cooperate with the inspection and monitoring team, during technical and monitoring inspection by the Authority.
10. The license shall register the transmitters with its specifications to the Authority soon after the commencement of radio equipment.
11. The license shall assure the safety of human and animal due to the Radio equipment.

C. Renewal and Penalty

12. The date of commencement of radio use shall be effect from the issue of the license.
13. The license shall renewed annually prior to the expiry of license, however 30 days grace period from the expiry date will be provided.
14. Failing to renew the license within the end of grace period shall lead to the penalty fine of Nu. 50 per day.
15. If the license is still not renewed within the 90 days from the end of grace period, the Authority will notify the licensee for the cancellation of his/her license which will lead to the cancellation of license and the seizure of Radio Communication equipment.
16. The license shall notify to the Authority in written of its intention to cancel the license.

D. Compliance

17. The license shall not authorized the third person/organization to operate the radio communications apparatus under the frequency/apparatus license assigned.
18. Licensee must comply with all the directions from the authority in relation to the use of the frequency/spectrum.
19. The licensee shall not be transferable and cannot be leased out to the third party.
20. The licensee shall indemnify the Authority during any of the equipment failure.
21. The licensee must comply with all the directions from the authority in relation to the use of the apparatus/frequency/spectrum.

E. Declaration

I/we/Organization hereby affirms that,

- a) The application details are factual and correct.
- b) The terms and conditions of the license and provisions of relevant provisions of ICM Act 2018 and National Radio Rules 2021 above are understood and shall abide by it.

Signature:

Name:..... Seal of the designation Seal of Office/Company
Date:.....

Table A:

Information on types of Apparatus license, its categories and its corresponding Application and Spectrum utilization fees – (Tick where appropriate)

Type of Apparatus license type	Category	Application Fee (Nu)	License fee
Aeronautical	Aeronautical Radio Navigation (Aircraft/Ground Station). Aeronautical Mobile (Aircraft/Ground Station)	600	<i>Since it will depend on the frequency band applied, the calculation of spectrum utilization fee shall be as per the National Radio Rules and Regulation 2021</i>
Earth	Fixed earth station in any space service Mobile earth station in any space service	1500	
Fixed	Long range point to point (below 30 MHz) Point-to-point Point-to-multipoint Wireless local loop Outside Broadcasting (TV) Outside Broadcasting (Sound).	600	
Land Mobile	Long range land mobile (below 30 MHz) Land mobile (above 30 MHz) Public land mobile radio Paging	600 (One to thirty mobile user equipment (UE))	
		1200 (Thirty-one to seventy mobile UE)	
		1200+ 600 (for each additional of 50 UE) (More than seventy mobile UE)	
Radio determination	Radar	1800	
Others	Other necessary services	1800	

For more information please contact Spectrum Management division, Bhutan InfoComm and Media Authority (BICMA). Contact Details: **Telephone:** 02-321506/321507/77190170

Email to: spectrum@bicma.bt or bicma@bicma.bt