

**Terms of Reference
for the Supply of Trophies
for the Bhutan National Film Awards (BNFA) - 2026**

The Bhutan InfoComm and Media Authority (BICMA) is mandated by the Information, Communications and Media (ICM) Act of Bhutan 2018 to support the development and growth of the local film industry. One of the mandates is to support and facilitate the Bhutan National Film Awards.

The Bhutan National Film Awards (BNFA) is an annual event that celebrates excellence in the Bhutanese film industry. The awards were first introduced in 2001 by the Motion Picture Association of Bhutan (MPAB) to recognize and honor outstanding contributions in various aspects of filmmaking, including acting, directing, cinematography, and scriptwriting.

Today, the Bhutanese film industry has grown in terms of production quality and international recognition. The BNFA continues to serve as the most prestigious platform for honoring excellence in Bhutanese cinema. The BNFA remains a symbol of Bhutan's cultural storytelling and artistic expression, showcasing the evolution of the country's film industry while encouraging future filmmakers to innovate and excel.

Objectives:

- **Recognize Excellence in Bhutanese Cinema:** The BNFA aims to honor outstanding achievements in filmmaking, acting, directing, cinematography, editing, and other aspects of film production, encouraging professionals to maintain high standards.
- **Promoting Bhutanese Culture and Traditions:** The awards celebrate films that showcase Bhutanese values, customs, language, and heritage, ensuring that cinema remains a powerful medium for cultural preservation and promotion.
- **Encouraging Creativity and Innovation:** By rewarding artistic and technical excellence, the BNFA motivates filmmakers to explore new storytelling techniques, genres, and cinematic styles that contribute to the industry's evolution.
- **Providing a Platform for Filmmakers:** The awards offer a space for filmmakers, actors, producers, and other professionals to network, collaborate, and gain recognition, both nationally and internationally.

Scope of Work:

For recognizing excellence in Bhutanese cinema and to honor outstanding achievements in various categories, a well designed trophy with cultural significance and that honors filmmaking as an art is important. Therefore, we are inviting interested firms to submit your bids that specialize in the supply of trophies based on the BNFA Logo, which is attached below for reference.



Material and Other Specifications for the Trophy:

1. The trophy must be made out of brass and be in gold color.
2. The base of the trophy must be made out of hard wood and be painted in black.
3. The weight of the trophy must not exceed 1000 grams

Eligibility of the Firm:

This tender is open to all individuals, design firms, or companies with the following documents;

1. Valid Trade License;
2. Valid Tax Clearance Certificate; and
3. Bid security as specified in the tender documents.

**Non-compliance to mandatory eligibility requirements is treated as non-responsive and the bid shall not be considered for further evaluation.*

Other Terms and Conditions:

- The Supplier shall be required to submit a performance security of 10% of the quoted price, in the form of Demand Draft/Cash Warrant in favor of the Procuring Agency at the time of signing the contract and shall be valid till the end of the contract period or warrant period if applicable.

- The supply of the goods shall be completed within the number of days specified in the contract from the date of issue of the purchase Order, or the signing of the contract;
- Any goods found defective during the warranty period shall be replaced/ repaired by the Supplier at his cost. If the supplier fails to rectify and or replace the defective goods, the Procuring Agency shall do it at the cost of the supplier.
- The Supplier shall pay Liquidated Damages at the rate of 0.1% per day for each day of delay up to a maximum of 10% of the contract price on the undelivered portions of the goods.
- The Procuring Agency may, by written notice, terminate the Purchase Order (or Contract if applicable) in whole or in part at any time, if:
 - the Supplier fails to perform any other Terms and Conditions specified with the Purchase Order, or exceeds the maximum amount of liquidated damages;
 - the Supplier fails to perform any other obligation(s) under the Purchase Order;
 - the Supplier does not take any remedial action within a reasonable time after receipt of a notice of default from the Procuring Agency specifying the nature of the default(s); or
 - the Supplier, in the judgment of the Procuring Agency, has engaged in any corrupt or fraudulent practices in competing for or in executing the tasks under this Purchase Order.
- In case the contract is terminated because of the failure of the Supplier, the Supplier in addition to the Liquidated damages (if applicable) shall also be liable for any additional cost required to procure the same goods.
- Following the termination of contract, the Procuring Agency may directly award or directly procure from the market. The differential amount between the quoted price & market price shall be covered from the performance security amount.
